

To  
The Dean, IAAS, Sanepa, Lalitpur

Date: 207.....

Dear sir/madam,

I have completed the course (Theory/Practical) as per contract attached. So, kindly remunerate for the same as per the rule of IAAS (NRs. 15000 per credit hour).

Course title : .....

Course code & cr. hr: .....

Level: .....

Semester: .....

Academic year:.....

[Applicant].....

PAN No.....

**Theory classes**

S. No.	Date	Time	Total classes	Topics	Signature
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
	Total				

.....  
Checked by  
Academic administration

.....  
Internal assessments verified by:  
Asst. dean (Exam.)/exam section

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Recommended by:  
Asst. dean (Acad.)/PG Coordinator